

## R6 Facilities CIP Submittal - First Level Project Screening Requirements

R6 Project: TILLER RANGER STATION WATER SYSTEM REPLACEMENT

National screening requirements must be met for project selection to support the objectives of the Forest Service Strategic Plan and USDA Asset Management Plan (AMP), and to demonstrate the Agency has a consistent, defensible process for identifying and funding projects.

1. Projects on the FY17 list must be on schedule to obligate the funds as requested in the year funded and meet the following requirements prior to submission:

**Initial each criteria if complete or N/A if not applicable and submit the checklist with CPDS and Deliverables**

Initial	Criteria
Y/S	a) FA&O acquisition projects must be specified in an approved facility master plan and have a <u>completed</u> preliminary project analysis (PPA) that was <u>approved</u> by the R/S/A office. <u>ER COMPLETE</u>
N/A	b) Recreation enhancement projects must be specified in an approved forest Recreation Facility Analysis or Recreation Site Analysis (RFA/RSA) and have a completed forest Design Narrative (DN) prior to project submission.
N/A	c) The request is based upon a final NEPA decision (final decision signed prior to submission) and the project is in alignment with the alternative selected in the NEPA decision.
N/A	d) Civil Rights Impact Analysis (CRIA) will be completed for administrative office space prior to obligation of funds.
N/A	e) Department approval, if required, and a draft Environmental Site Assessment (Phase-I) must be completed prior to requesting funds for purchase projects.
N/A	f) For facility disposal projects where the land stays in NFS management, document the property's historical significance and cultural status and identify concerns such as petroleum products, asbestos, and/or lead-based paint prior to requesting funds. All required AQM, GSA, and HUD Title V requirements must be completed before the end of the fiscal year and prior to obligation of funds.
N/A	g) Projects that significantly affect energy or water consumption should provide all information available on any external agreements that assist in the financing or delivery of energy or water. Such agreements are encouraged, and may include third-party financing, energy savings performance contracts (ESPCs), and/or power purchase agreements, which are used to fund the up-front costs of energy/water conservation measures or renewable energy installations, with payments made over several years.
N/A	h) Projects that consolidate operations (offices, work centers, etc.) must identify assets that will become obsolete after the consolidation is complete. Assets so identified must meet requirements discussed in f) above, must be identified in the FMP, and demolition and removal actions must be implemented after consolidation is complete.
N/A	i) Partnership or contributed funds, if used, must be secured prior to receiving CMFC funds.
N/A	j) Only bundle those projects that would be cost effective to have as one contract, such as a forest wide energy retrofit or a forest wide toilet replacement package.

2. Requests must fund a complete, useable project phase (i.e., a facility that can be utilized for its intended purpose, a complete and stable dam project, a land acquisition, a campground loop). If work and funding cannot be completed on the awarded project, it is understood that funds will be returned to National office to fund other projects on list that can be completed. Initialed: JS
3. OMB Management Memorandum No. 2015-01(March 25, 2015) directs a reduction in owned or leased office and warehouse facility space. As a result, all projects requesting a net increase in office or warehouse square footage will show how the space increase will be offset. Initialed: JS
4. New construction projects covered by FSH 7309.11 Chapter 70, Sustainable Buildings, must include funding for a green building certification such as Leadership in Energy and Environmental Design (LEED) rating system at the Silver certification level, Green Globes at the Two Green Globes level, or other third-party certification system. Chapter 70 also provides the Sustainable Buildings Program Elements required for new construction and major renovation projects. Initialed: JS
5. New construction, major renovation and repair and alteration projects should be designed and constructed to implement actions outlined in the Net Zero Guides that will allow a percentage of those buildings larger than 5,000 gross square feet to become energy, water, or waste net-zero buildings by fiscal year 2025. Field-tested Net Zero Resources, including Net Zero Guides can be found on the Net Zero intranet site. Initialed: JS
6. Planning, Design, Design Narrative, and Preliminary Project Analysis funding requests for all FA&O and Recreation major projects for FY17 must be accounted for. Value Analysis funding for all projects over \$1 million must be included in the planning and design funding request, and the design must be completed and approved by the time construction funds are allocated. The request shall include the cost of the environmental site assessment completed prior to the construction project request. Initialed: JS
7. The amount of Deferred Maintenance (DM) eliminated specified on the reporting form must equal the total amount of DM dollars the work will retire as recorded in Infra. If the DM dollars recorded in Infra are not accurate, the DM work item dollar amounts must be updated in Infra before the PDS is submitted. At the completion of the project, the elimination of DM associated with the work items recorded in Infra should equal the amount specified on the PDS. Include reduction or elimination of annual lease costs in the reduction of O&M costs. Initialed: JS
8. For Recreation projects: N/A
  - a. Emphasize the enhancement of local economies through contributions to tourism and recreation services. Initialed: \_\_\_\_\_
  - b. Capital improvement project components should be confined to one site (asset) or directly linked sites. Initialed: \_\_\_\_\_
  - c. Major deferred maintenance projects may include similar tasks on several sites but limited to one forest. Similar tasks may be bundled into one project if economic efficiency is demonstrated, and would be completed under one contract. Initialed: \_\_\_\_\_
  - d. Projects must meet one or more of the objectives of the 10 focus areas in the "Framework for Sustainable Recreation". Initialed: \_\_\_\_\_
  - e. Identify projects that meet identified Regional visitor safety action items. Initialed: \_\_\_\_\_